

ACCOUNTS RECEIVABLE PRO FOR WINDOWS



ACCOUNTS RECEIVABLE TRACKING, POSTING AND RECONCILIATION FUNCTIONS CUSTOMIZED TO FIT YOUR BUSINESS STYLE

When customer data is organized logically, you don't waste time searching for details in other menus or screens. With Accounts Receivable Pro, customer information is conveniently organized the way you use it. Customer data is organized in eight logical categories, with credit information in one place, contact information in another, and a sales breakdown in yet another.

At Activant Solutions Inc., we want our business solutions to fit the way you do your job. And because you post payments so often, our system lets you customize the payment-posting screen to adapt to your entry style. And you can set the default payment date for each session to avoid entering the check date for each posting.

For those customers who pay by invoice, you simply enter the check information and click on the invoices it is being applied to. You can even enter a check and apply it across multiple customer jobs. Finally, the built-in check reconciliation feature will save you time by quickly spotting checks that were posted in error. No more adding machine tape!

Because you need to protect your business, you can review important account warnings while you post payments and modify the "charge allowed" option in the payment posting screen. You can track profitability, know how quickly customers pay and keep unlimited notes for each account. Can Bill Johnson charge on this account? You can view names and photos of authorized purchasers to avoid fraud or misuse.

Accounts Receivable Pro is a flexible solution that puts you in charge!

BENEFITS

- Customers' account information organized for efficient inquiries
- View names and photos of authorized purchasers to protect your business and your customers' security
- Track the profitability and payment history for each account to support business decisions
- Customize the payment posting screen to adapt to your entry style
- Automated reconciliation alerts you to check-posting errors

KEY BENEFITS OF ACCOUNTS RECEIVABLE PRO

The information you need is right where you expect it to be

- Customer information is organized into eight logical categories
- Look up accounts by:
 - Name
 - Phone number
 - Account number
 - A document number associated with the account
- Create custom account codes
- Set payment method by account, using:
 - Balance forward (pays monthly balance)
 - Open item (pays by invoice)
 - Revolving (revolving monthly credit)

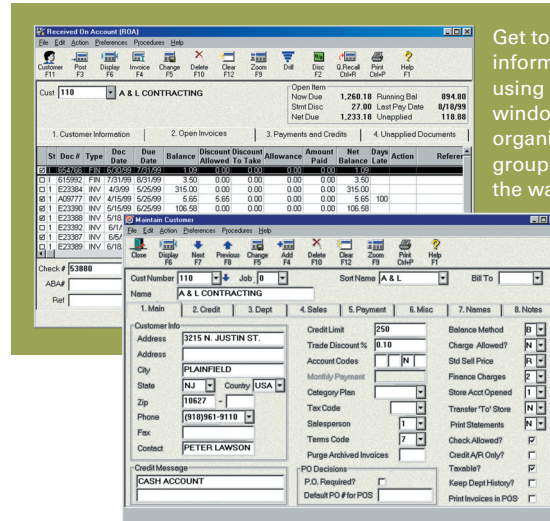
Track customer buying and payment patterns to make meaningful business decisions

- Track sales by customer account, including:
 - Sales & gross profit by department
 - MTD, YTD, and last year sales and gross profit
- Track balance history, including:
 - YTD finance charges
 - Highest account balance
 - YTD merchandise returns
 - Current balance and credit limit
- Detailed account activity tracking
- Unlimited number of authorized-to-charge names and photos*
- Unlimited number of free-flow notes*

Customize the payment-posting screen to suit your entry style

- Apply a single payment to invoices across multiple jobs
- Enter or override terms discount by invoice
- View list of unapplied payments and credits
- See important account warnings when posting payments:
 - Over credit limit
 - Charge not allowed
 - Past due
- Change the "Charge Allowed" option while in the payment posting screen
- See all previously posted payments for any account
- Write-off finance charges

* Limited only by available disk space.



Get to your customer account information quickly and easily using the customer account window. Information is organized into eight logical groups, designed to match the way you work.

Quickly confirm that everything balances with automated reconciliation

- Once a batch of checks has been posted...
 - Enter the reconciliation feature
 - Key in the dollar amount of each check
 - Watch for alerts that a check does not match what you posted

ABOUT ACTIVANT

Activant, a leading technology provider of business management solutions serving small and medium-sized businesses, offers customers tailored proprietary software, professional services, content, supply chain connectivity, and analytics. Activant's systems are designed to help customers increase sales, boost productivity, operate more cost-efficiently, improve inventory turns and enhance trading partner relationships.

To learn more about this or other Activant products and services, please call 800.538.8597.



Activant Solutions Inc. • 7683 Southfront Road • Livermore, CA 94551
Phone: 888.448.2636 • E-mail: industry.marketing@activant.com • www.activant.com

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