Enter the RF Shelf Manager
Highlight SHELF MANAGER on the RF Terminal and press <Enter>.

Enter PIP Mode
To enter the location mode perform the following steps:
At FILE MAINT MODE, type N and press <Enter>.
At PRICE CHECK MODE, type N and press <Enter>.
At PIP MODE, type Y and press <Enter> (N, M or S – location codes options).

Set the Shelf Manager Constants for PIP Mode
To set the Shelf manager Constants for the PIP Mode, perform the following steps:
1. At ADD QOH TO PIP type Y.
   This will process the Quantity on Hand (QOH) changes through the physical inventory applications.
   In order to process QOH changes through the physical inventory applications, you need to have
   Purchased Advanced Inventory. If you have Classic Inventory or for any other reason wish to
   process QOH changes through function FIL, answer this question N.
2. At ADD UPC CODE, type Y or P and press <Enter>.
   This allows you to link unassigned UPC codes to items as you perform the quantity and location
   updates. Type Y if you always want to link the UPC. Type P if you want the terminal to prompt you
   whether or not to link the UPC.
3. At PRINT LABELS, type Y, P, or A, if you have a printer attached to the RF Terminal. Type N if you
   do not have a printer attached.
4. If you typed Y, P, or A in the first position of PRINT LABELS, the cursor will move to the second
   position. Type S if you have small labels in the printer. Type L if you have large labels in the printer.
5. If you typed Y, P, or A in the first position of PRINT LABELS, the cursor will move to the third
   position. Type Y if you want the bin label to show the retail price. Type N if you do not want the retail
   price printed on the bin label.
6. Specify the Printer Type.
   If you typed Y, P, or A, in the first position of PRINT LABELS, the cursor will move to PRINTER
   TYPE. Enter M if you have printer model MP5033 or Zebra Encore3; enter Q for printer QL320;
   enter N for Network Printer for Flex labels and enter P if you have printer PS-1001.
7. Specify the number of labels you want to print.
   If you typed Y, P, or A in the first position of PRINT LABELS, the cursor will move to NUMBER OF
   LABELS. Type any value between 1 and 9 to specify the number of labels to print.
8. Specify the store.
   If you are multi-store, enter the store number from MSR in which you are working. If you are
   a single store the cursor will not stop at this field.
**Recording Counts**

Perform the following steps:

1. Scan this bar code:
   
   ![SKU: 70307 Hose Coupling 5/8”](image)

   The cursor stops at the quantity (Q) field.

2. Type in a new quantity: 6.
3. Press <Enter>.

   The cursor moves to the location (LOC) field. You can update the location code during a physical inventory.

4. Type a location code: D12.
5. Press <Enter>.

5. Continue scanning the following bar codes and changing the quantity and/or location as noted:

   ![SKU: 30102 Energizer AA Battery 4 Pk](image)

   New Count 5

   ![SKU: 123459 ½-45DG PVC ELL](image)

   New Count 17

   ![SKU: H14065 E3-20LBHammerMason](image)

   New Count 3

   Many times you display merchandise in more than one location. The RF Shelf Manager allows you to post counts in up to three location codes. The four pack of AA batteries shown below illustrate this.

   ![SKU 30102 Energizer AA Battery 4 PK](image)

   Notice the 6 that appears in reverse video. This represents the total posted to the count file already.

   Enter this additional count and location code:

   Count: 35

   Location: A22

   Continue scanning and entering the new counts and locations for the rest of these items:

   ![SKU 123458 12" Adjustable Wrench](image)
RF Gun: Taking a Physical Inventory with PIP Mode

Count 4                                         Location B 15
SKU 139881                                Green Metal Lawn Rake
Count: 26                                      Location A 17
SKU: E56                                     Pick Handle #464
Count 10                                       Location A 17

If you want to zero out the quantity of an item press <0> then <FNC+3>

Exit the Shelf Manager Application

Press <FNC><6> to exit the PIP Mode.

Review the changes to quantity on hand and location
You can check PIP in Eagle Browser and FIL in Network Access.
1. Run report RPI.
2. Use any Reconcile Option other than option F.

Make adjustments as necessary
If you need to make changes to the quantities that you entered use function PIP on Eagle Browser on a desktop terminal, or re-enter the items using the RF Shelf Manager application.

Finalize the quantity and location changes
Perform the following steps on a desktop terminal (VDT, FDT, or PC).
1. Run report RPI.
2. Use Reconcile Option F.

What you should have learned in exercise # 4
After completing exercise # 4 you should be able to:
- enter and set the constants for the PIP Mode of Shelf Manager
- post quantity and location codes for up to three locations for an item
- review the new quantities and locations with report RPI
- post quantities and counts to the inventory file